

Member Induction Programme June – July 2014

**Please note the Annual Council Meeting is Wednesday 4 June
Election of Mayor 11.00am in Southampton Guildhall
Council Meeting 2.00pm in Council Chamber**

Date/time	Session	Presenters	Venue
Friday 23 May 2pm	Drop in session for Photographs, Declaration of Office Book, ID Cards, Car Park Passes etc	Sharon Gilbert, Member Support Team	Members Meeting Room
Tuesday 27 May 2pm – 4pm	Getting Started Code of Conduct and Member Support Preparing for Council – Decision-making processes and Council Procedures	Richard Ivory Sandra Coltman/Sharon Gilbert Sandra Coltman/Judy Cordell Democratic Services	TBC
Date TBC	Member Induction – Safeguarding Children & Adults	TBC (May do this as two separate sessions)	TBC
10 June 5.00pm	Licensing Training	Richard Ivory Head of Legal, & Democratic Services Peter Savill, Barrister	Conference Room 3
19 June 2.00pm – 4.30pm	Planning Introduction	Chris Lyons	Conference Room 4
Date TBC	Health & Safety Training for Members	Clyde Jackett	TBC
Date TBC	Council Overview and Introduction	Chief Executive, Dawn Baxendale	TBC

Date/time	Session	Presenters	Venue
Date TBC	Scrutiny Training	Mark Pirnie	TBC
11 July 10.00am – 1.00pm	SEE Regional Induction Day for New Members	South East Employers	TBC
Date TBC	Governance Training	Richard Ivory	TBC
Date TBC	Media Overview for Councillors	Communications	TBC
Date TBC	Media Training for Cabinet Members	Communications	TBC
17 July 2.00pm – 4.00pm	Cabinet Development Training	South East Employers	TBC